How to enrol online at The College Merthyr Tydfil.
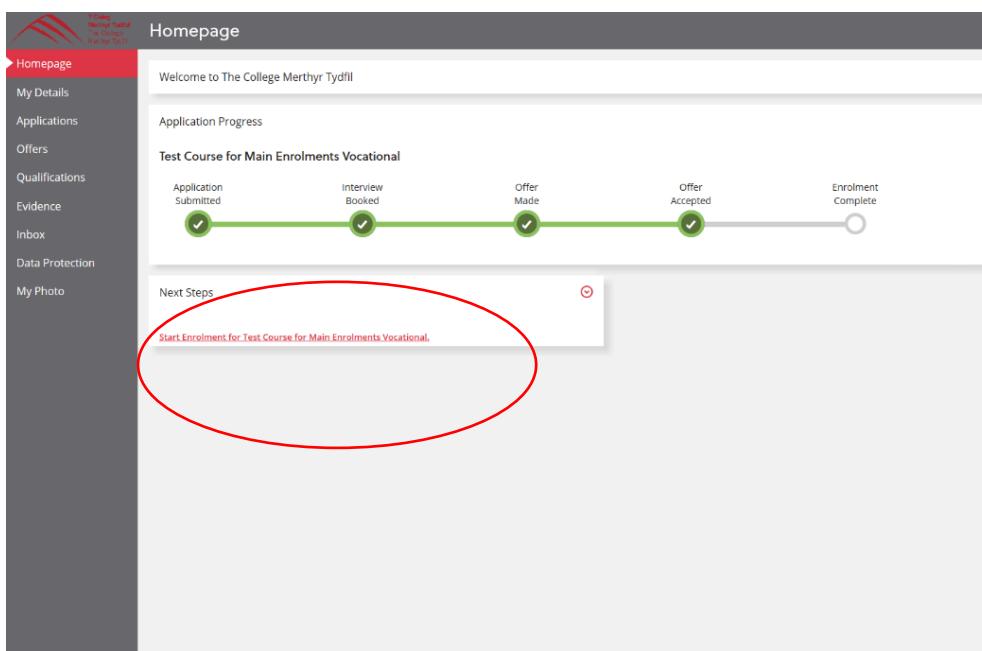
Step 1. Click the link provided in your enrolment email. This will then direct you to the following page. Please log in using your username and password.
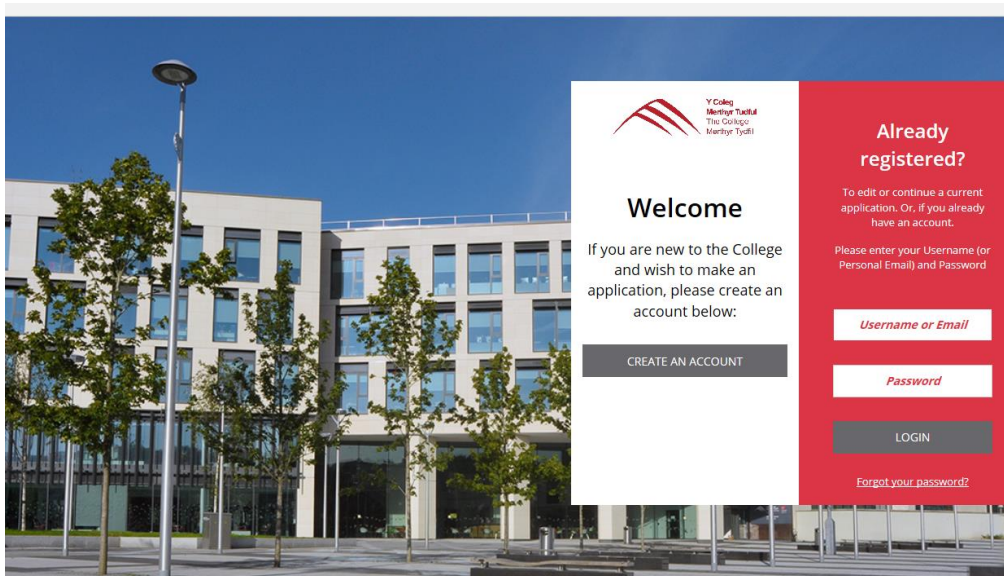
The following page will be displayed once logged in

Step 2. Please click the link to start your enrolment process

You will then proceed to the enrolment form as shown below. Please use this time to check or update your personal details.

Step 3. When you have completed this page, you can click the **Continue** button at the bottom.

Once you reach the photo upload page as shown below, this is where you will need to upload a passport type photo for your college ID.

Step 4. Upload a passport style photo, then click the **Continue** button at the bottom.

Step 5. You will then reach the evidence section which is the section you previously uploaded you grades (year 11 students). Please press continue to the next section 'Data protection' and tick the boxes you are happy to agree to.

The final page will appear as shown below. This outlines the admin fee of £20. Please select pay now to proceed to payment.

Step 6. When selecting Pay Now, you will be transferred to the Payment Service Provider. Please do not navigate away from this screen whilst your payment is being processed.

Once the payment is complete your online enrolment will be succesful.